

Meeting Agenda:

1. Meet and Greet your BHS Chaperones
2. Emails, Remind, and travel website
3. Passports & passport confirmation
4. Policies and behavior expectations
5. Packing list and what to purchase
6. Donation link & fundraising schedule
7. Topics and schedule of other future meetings

1. Meet and Greet!

a. Your BHS Chaperones:

- i. Brittney Carnell (bcarnell@mcssk12.org)
- ii. Jamie Reese (jreese@mcssk12.org)
- iii. Bryan Campbell (jcampbell@mcssk12.org)
- iv. Mark Dunn (mdunn@mcssk12.org)

2. Passports, Passport Confirmation, and Copies of Passports

a. Important deadline: FEBRUARY 12

- i. This is your final deadline to give me a physical color copy of your passport
- ii. This is your deadline to confirm your passport on your EF online portal
- iii. What happens if you don't have your passport yet?
 1. You may be subject to fines by EF of anywhere between \$200 or the cost of your airline ticket if you do not have this information confirmed by this date and/or if there is an issue with your airline ticket not matching your passport name & DOB

b. Copies of passports

- i. Must be FULL PAGE, FULL COLOR copy.
- ii. While on tour, all travelers will be responsible for keeping up with their own passport. Group leaders will carry color copies in case of emergencies and/or loss of passport.
- iii. It is suggested that you keep your passport with you at all times (preferably in a safe location on your person, such as a pouch worn under your clothes), OR you can leave it in the safe at the hotel while we are out during the day. We will discuss this as we get closer to tour.

3. Remind, Emails, and Travel Website

- a. PLEASE log in to your EF account as soon as possible and verify or update the email address on file. If you used your child's email address, PLEASE change it to your own. This is where all of our correspondence and all EF correspondence will be delivered.
- b. *Very important:* Make sure you and your child are both in the Remind group.
 - i. Send **@b2g6f3** to the phone number **81010**
 - ii. You can send messages directly to us through this as well
- c. www.bhstravel.weebly.com
 - i. This is where you can find up-to-date info about the trip
 - ii. We will also post answers to FAQs on this website as well - PLEASE look at others' FAQs because many of you have the same questions!

4. Policies and behavior expectations

- a. Alcohol and drug use of any kind by any student traveler will result in that student traveler's immediate dismissal from the trip at the parent/guardian's expense
- b. All travelers and guardians must sign the EF waiver that explicitly states we are prohibiting all alcohol use for anyone under the age of 21, and prohibiting all drug use regardless of age.
- c. The same laws that apply in New Market, Alabama, will be the same laws that we will follow while overseas

5. Donation Link and Fundraising Schedule

- a. ALL travelers have a custom EF donation link on their portal. How to find it:
 - i. Login to your account at www.eftours.com/login

- ii. Click the tour you wish to raise money for
 - iii. On the left-hand side, click on "Your Donation Page"
 - iv. You will see the total cost of your trip, how much you have left to raise, and you can copy and paste your custom donation link and also preview your custom donation page.
- b. Fundraising schedule
- i. * denotes fundraisers that are open to D-Day travelers

Fundraiser	Start Date	Orders Due	Pickup
Nothing Bundt Cakes*	January 22	February 12	February 13 BHS Cafeteria 3:30-5:30 PM
Chicken Stew*	TBD	TBD	TBD
March Meat Madness*	March 11	March 28	April 6 @ Ole Hickory
Spring Flowers	April 8	April 25	TBD

6. **What to pack: a detailed list will come out closer to tour, but here are some items to get you started!**

- a. Personal hygiene items (travel size toiletries)
- b. **Adapters for continental Europe (both voltage and outlet conversion)**
- c. Cell phone & external portable phone charger (also begin looking into cell phone plans if you wish....AT&T and Verizon have inexpensive options - we will discuss this in detail at a later meeting)
- d. Journal, Pens (I kept a travel journal on every trip I have ever been on, and they are SO great to have now); Addresses of people back home (good idea to write this in the back of your travel journal so you can send postcards home while on tour!)
- e. Headphones/books/ebooks/earplugs/neck pillow/eye mask
- f. Money Belt or a Pouch (hangs around your neck or goes under your clothes)
- g. Packing cubes or travel space saver bags (I personally just use Ziploc bags, but keep in mind to pack a few extras for the return trip...some of them may rip!)
- h. Sunglasses (a pair that you won't be upset if you lose)
- i. Waterproof jacket and a warm shirt/jacket that you can wear over multiple outfits
- j. Daypack (Backpack) and suitcase (EF provides backpack if you want to use it)
- k. 2-3 pairs of pants; 2-3 pairs of shorts; 5-6 shirts; 2-3 pairs of pajamas
- l. Swim suit (if you want for hotels....but BE MODEST)
- m. Comfortable footwear
- n. Socks and clean underwear for **each day**
- o. Clothing that covers shoulders & knees (this is REQUIRED for entrance to some religious sites)

*****MOST EUROPEAN HOTELS DO NOT HAVE ELEVATORS, SO YOU WILL BE LUGGING YOUR OWN LUGGAGE UP AND DOWN MULTIPLE FLIGHTS OF STAIRS EACH DAY*****

7. **Topics that will be covered in future meetings:**

- a. Packing for the trip - detailed packing list
- b. Social media and hashtags
- c. Guidelines and rules for safety and security
- d. Airport, flight, and departure information
- e. Rooming list/Small group list/chaperone list
- f. Expectations while on the trip and potential consequences
- g. Souvenirs and money (including tip money)
- h. Best communication options back with those at home (cell phone plans, etc)
- i. Group t-shirts
- j. College credit enrollment